

# Terms, conditions and prices

**Trondheim Port Authority**

*Valid from 01.01.2022*



# Trondheim Port Authority

Representing ports in Trøndelag

GENERAL TERMS AND CONDITIONS 2022. ....	3
PRICES 2022. ....	4
QUAYS IN TRONDHEIM. ....	8
QUAY AT FRØYA. ....	10
QUAYS AT NAMSOS. ....	11
CONTACT INFORMATION. ....	12

VELKOMMEN TIL TRONDHEIM



*We are delighted to welcome you – passengers, crew and ships – to Mid – Norway. Our region can offer a tasteful mix of history, art, technology and green initiative.*

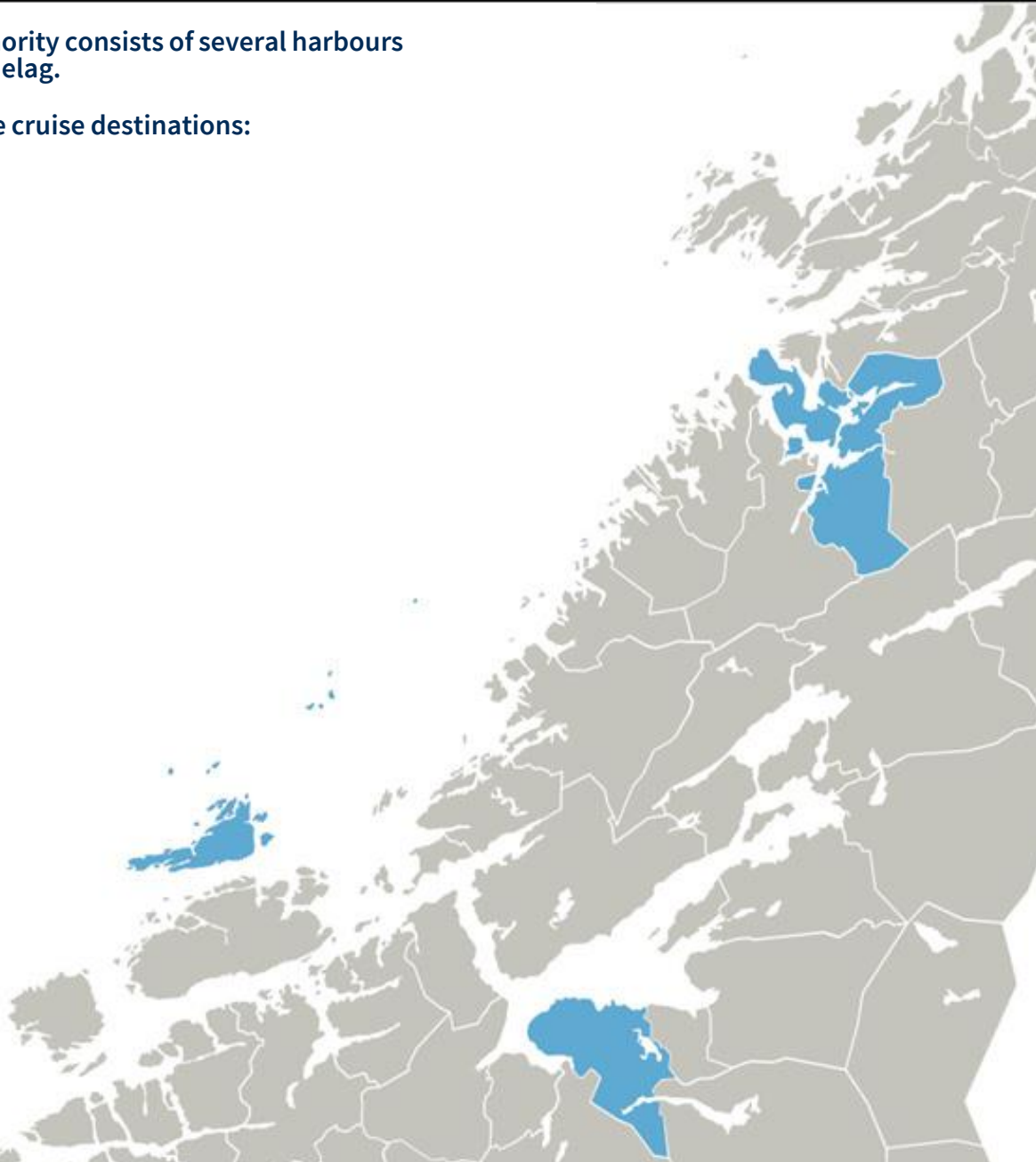
*Our cruise berths are centrally located for exploring both rural and city life in Trøndelag.*

*Knut Thomas Kusslid*

**Trondheim Port Authority consists of several harbours in the region of Trøndelag.**

**Welcome to our three cruise destinations:**

- **Trondheim**
- **Frøya**
- **Namsos**



# General terms and conditions

*The following commercial terms and conditions apply for Trondheim Port Authority (TPA) unless otherwise provided by law and related regulations or decisions. No liability is accepted for misprints.*

## Ordering quay and service

In order for Trondheim Port Authority to grant you docking rights a formal request needs to be sent including previous harbour, next harbour, security level of the vessel, waste declaration, intention to load and unload goods and invoice receivers. It is necessary to announce expected arrival time (ETA) at Trondheim harbour latest 24 hours in advance.

Trondheim Port Authority can provide the following services upon request that have been sent to Trondheim Port Authority by latest 12 am the previous day such as security, towing, water supply and mooring. Services are provided according to available capacity.

From 01.01.2022 quay allocation does not follow the first-come first-serve rule anymore. Attribution of the quay facility will be done according to size, security and additionally, emission reducing measures. This environmental priority parameter will not affect bookings for 2022, 2023 and 2024. We will inform separately about the new allocation procedure in detail.

Trondheim Port is an appointed contingency port. During the ongoing COVID-19 pandemic a previously unregistered call with emergency status has priority to the cruise quay facilities.

## Duty to provide information

Trondheim Port Authority can demand a copy of documentation to fulfil public requirements to keep statistics. This includes all information and documentation necessary to control, calculate and collect fees.

## Conditions for Harbour due

Vessels calling within Trondheim Port Authority's port areas are subject to a harbour due. The harbour due is calculated using the vessel's gross tonnage (GT) as stated in the vessel's tonnage certificate, pursuant to the International Convention on Tonnage Measurement of Ships of 1969.

The harbour due covers the Port Authority's costs related to facilitating safety and accessibility in the harbour fairway.

## Conditions for Quay due

Vessels calling at Trondheim Port Authority's public quays are subject to a quay due. The quay due is calculated using the gross tonnage (GT) of the vessel.

Quay dues are payment for the use of Trondheim Port Authority's quays, and are paid according to the length of stay, although never less than for 24 hours. The length of stay is defined as the time between berthing and unberthing, and is broken down to number of days. Six hours or less on a consecutive day will be counted as half a day.

The quay due is charged to enable future infrastructural investments as well as maintenance and use of existing quays. Furthermore, planning, logistics, external communication and welcoming facilities are coordinated in connection to each call.

## ISPS fee

Vessels calling at Trondheim Port Authority's public quays are subject to an ISPS fee. The ISPS fee is calculated by the total number of passengers. The ISPS fee covers costs of all security measures during a call including staff, gates, fences and other equipment as well as administration.

# Prices 2022

All prices quoted in this document are stated in Norwegian kroner (NOK) and are VAT exclusive.

## Harbour and quay due

Quay due:	0.51 NOK per GT
Harbour due <sup>1</sup> :	0.11 NOK per GT
SUM due:	0.62 NOK per GT

The minimum quay due is NOK 8.500.

The total due is determined by the vessels EPI (Environmental Port Index) score.

**Total due = 0.62 x GT + ((0.62 x GT) x EPI mark-up in %)**

Calculate mark-up if EPI-Score is **NOT** 30:

EPI-Score under 30:  $\frac{1,5}{30} \times (30 - \text{EPI Score}) \times 100$

EPI-Score above 30:  $\frac{-0,2}{70} \times (\text{EPI-Score} - 30) \times 100$

EPI	+/- markup
0	150 %
10	100 %
20	50 %
30	0 %
40	- 3 %
50	- 6%
60	- 9%
70	- 11 %
80	- 14 %
90	- 17 %
100	- 20 %

If the vessel did not send in data within 48 hours after the call to get an EPI-score, the score is set to: **0**

Since May 2019 an online portal is available to enter the data that calculates your score. Technical data about the vessel must only be submitted once for all participating Norwegian ports.

For questions about EPI please contact Trondheim Port Authority.

## Discounts

The following discounts apply on quay dues:

### Seasonal discount:

Cruise ships calling during off-season get 25 % discount. The season for cruise ship calls is 1st May to 30th September.

### Frequency discount:

Any cruise line (operating under the same brand name) calling several times within the same calendar year is entitled to a 5% discount on the 5<sup>th</sup> and all subsequent calls. From the 10<sup>th</sup> and all subsequent calls, the cruiseline is entitled to a 10% discount.

Accumulated discounts cannot exceed 25%. There are no discounts on the minimum amount.

<sup>1</sup> Composition of due elements are subject to revision and might change. However, the total due remains the same.



## Dues & Fees

### Passenger due

Passenger fee is 5.5 NOK per passenger per call.

The passenger fee is not charged if passengers are not allowed to disembark according to national and local regulations.

### Tender due

If you are anchored and use the tender facilities a fee of 3 000 NOK per day is charged.

This is to cover administration, planning, logistics, external communication and welcoming facilities that need to be coordinated.

### ISPS fee

	Price in NOK
Per passenger per 12-hours	14.0
Minimum per call per 12-hours	10 200
Maximum per call per 24-hours	51 000

Changes in ETA or ETD that are announced less than 24hours prior to call will cause additional fees.

They are charged in their full amount.

In case of unpredicted extra security measures related to COVID-19 outbreak, we will charge costs as occurred.

### Turnaround fee

When cruise ship passengers start or finish their cruise in Trondheim, a turnaround fee will be charged in addition to the ISPS fee. The amount of the fee will be set in cooperation with the ship agent.

## Services

### Water supplies

	Price
Minimum charge	NOK 595
Price per m3	NOK 23.8
TPA plugs/unplugs within normal working hours (7AM-15PM)	NOK 650
TPA plugs/unplugs outside normal working hours	NOK 2 436

Order of water supplies shall take place no later than 24 hours before arrival.

### Rental of equipment

	Price
Fences*	NOK 124 per piece per day
Gangway (6m, 8m, 10m, 12m)*	NOK 1 030 per day
Repos and 2 gangways*	NOK 2 130 per day
Yokohama-fender*	NOK 7 800 per day for 2 fenders
Use of wheel loader*	NOK 1 060 per hour
Use of truck with crane*	NOK 1 375 per hour
Use of dory (incl. 2 crew)	NOK 4 150 per hour

\* Hiring charges for TPA have to be added. 1 hour within normal working hours, 2 hours outside normal working hours. Order shall be received 24 hours prior to use.

More specifications are available in the Norwegian version "Forretningsvilkår 2022".

### Hiring cost for Trondheim Port Authority

	Hourly rate
Normal working hours	NOK 650
Between 3 PM and 9 PM	NOK 975
Between 9 PM and 7 AM as well as Saturdays and Sundays	NOK 1 300
Public Holidays	NOK 1 515

Minimum 1 hour applies within normal working hours. Outside normal working hours a minimum of 2 hours are charged.



### Garbage disposal

300 NOK garbage fee per call to cover for garbage disposal for the guests within the ISPS-area.

The garbage disposal service shall be ordered directly from the waste disposal company by the ship, agent or cruise line. Payment is collected by the waste disposal company. Trondheim Port Authority can provide information about relevant service providers.

TPA has to be informed about planned waste pick-up in order to ensure safe passage for embarking and disembarking passengers.

## Welcome service

	Price
60 min concert by local musicians upon arrival	NOK 5 000
Distribution of local chocolates (from Nidar)	NOK 10 per piece

To be ordered no later than 14 days prior to call.



## Other services

Other services are available at Trondheim Port Authority by request.

## Mooring services

The agent must order the service directly from a mooring company that is authorized by Trondheim Port Authority.

The mooring company Trondheim Boatman is authorized to sell mooring services in Trondheim, and their prices are listed below. Mooring service at Frøya or Namsos are executed by Trondheim Port Authority with the same prices as below “quay 68”.

### Mooring of cruise ships docked at quay 68

Length of vessel in meters	Price
0-60	NOK 2 191
60-100	NOK 6 573
100-160	NOK 14 360
160 ->	NOK 21 419

### Mooring of cruise ships docked at quay 30 and quay 2

Length of vessel in meters	Price
0-60	NOK 2 191
60-100	NOK 3 286
100-160	NOK 6 573
160 ->	NOK 11 563

Note: Variation in price between quay 30 and 68 is due to the need for lineboats at quay 68.

Outside normal working hours	Extra per h
Fridays 11PM to Mondays 7 AM	+ 50%
Departure later than 7 PM	NOK 250 per h
Between 11PM and 6 AM	NOK 369 per man
Public Holidays	+133% (469 NOK per hour)





## Quays in Trondheim

PORT SERVICES / FACILITIES	
Distance to nearest pilot station	45 nautical miles
Bunker delivery /method	Yes, Truck / Trailer/ Barge
Supplies	Yes, if ordered
Waste handling	Yes, if ordered
Water handling	Yes, if ordered
Wastewater /method	Yes, Truck/Trailer/Barge
Rentals	Gangways (6m,8m,10m,12m) repos and fences
Tugboats	Yes, if ordered
Pilot	Channel: 16
Emergency	Channel: 16
Medical emergency	113
Charts	458
Ship tenders allowed	Yes – enter guest harbour at Skansen
Ships stay min /max	No limitation
Tidal movement	Between 2-3m
Fenders for rent	4 Yokohama fenders
Environmental limitations /restrictions	Member of EPI
Max number of cruise ships per day in port	4
Max number of passengers per day in port	9.000 pax



## Specifications for quays in Trondheim

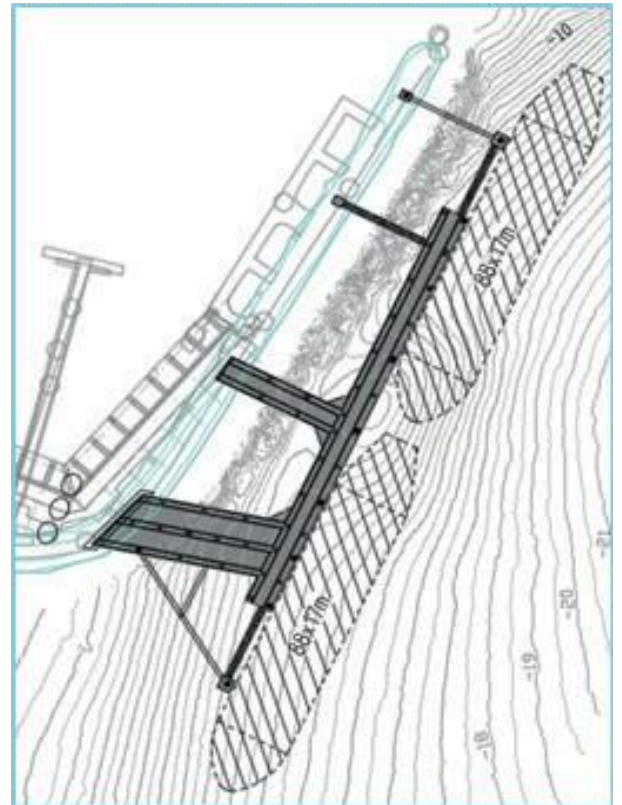
<b>CRUISE QUAY 68</b>	
ISPS Approved	Yes
Beam, Aircraft	No limitation
Length	96 m
Draft	13 m
Fenders	Polyethylene
Max size ship called quay 68	MSC Meraviglia (size), Queen Mary 2 (in length)
Terminal Building	No
Crew facilities	Discounts, WI-FI close by
<b>ILA QUAY 30</b>	
ISPS approved	Yes
Beam	55 m
Aircraft	No limitation
Length	280 m
Draft	8 m
Fenders	Rubber tires
<b>QUAY 2 at Pir I</b>	
ISPS approved	Yes
Length	140 m
Draft	9 m
Beam	70 m
Shore power connection	2.5 MW, 50 Hz, 660/690V, 6 Cavotec plugs à 350 A
<b>ANCHORAGE to Skansen Guest Harbour</b>	
Type of bottom	Mud
Minimum depth	30 m
Distance from anchorage to tender pier	1300 m





## Quay at Frøya - Sistranda

PORT SERVICES / FACILITIES	
Distance to nearest pilot station	12 nautical miles
Bunker delivery /method	Yes, Truck/Trailer/Barge
Supplies	Yes, if ordered
Waste handling	Yes, if ordered
Water handling	Yes, if ordered
Tugboats	Yes, if ordered
Pilot	Channel: 16
Emergency	Channel: 16
Charts	41
Tidal movement	Between 1.5 -2 m
ISPS approved	Yes
Beam	No limitation
Aircraft	No limitation
Length	99 m
Draft	8.5 m
Fenders	Rubber tires
Fenders for rent	4 Yokohama fenders
Environmental limitations /restrictions	Member of EPI
Max size ship in port	200 m
Bollard strength	50 t
Recommended ship size in port	up to 190 m
Max number of ships per day	1
Max number of passengers per day in port	1.000 pax
Ships stay min/max	No limitation
Terminal building	No
Crew facilities	None
ANCHORAGE	
Type of bottom	Mud
Minimum depth	40 m
Distance from anchorage to tender pier (beeline)	500 m

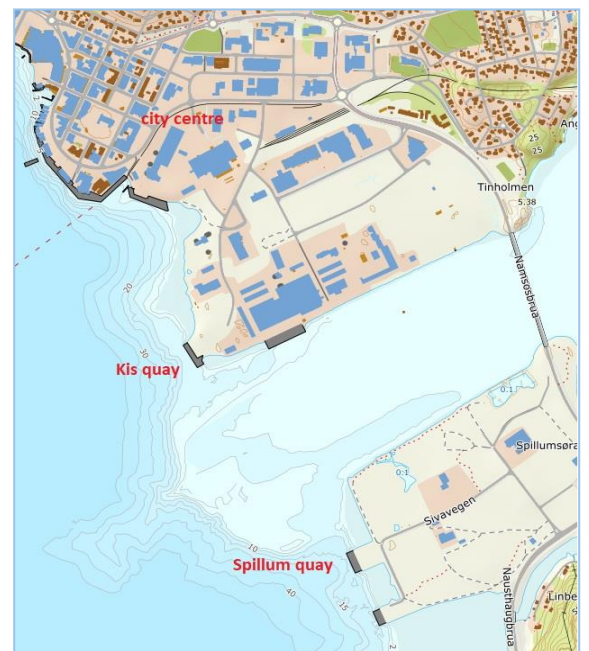






## Quays at Namsos – Kis & Spillum

PORT SERVICES / FACILITIES	
Distance to nearest pilot station	20 nautical miles
Bunker delivery /method	Yes, Truck/Trailer/Barge
Supplies	Yes, if ordered
Waste handling	Yes, if ordered
Water handling	Yes, if ordered
Tugboats	Yes, if ordered
Pilot/ Emergency	Channel: 16
Charts	47
Tidal movement	Between 1.5 -2 m
ISPS approved	Yes
Ship tenders allowed	Yes
Quays Beam	No limitation
Quays Aircraft	No limitation
Quay Spillum Length	65 m
Quay Spillum Draft	13 m
Quay Kis Length	80 m
Quay Kis Draft	8 m
Fenders	Rubber tires
Fenders for rent	4 Yokohama fenders
Environmental limitations /restrictions	Member of EPI
Bollard strength Spillum quay	200 t
Bollard strength Kis quay	50 t
Recommended ship size in port	up to 220 m
Max number of passengers per day in port	4.000 pax
Max number of ships per day in port	2
Ships stay min /max	No limitation
Terminal Building	No
Crew facilities	None



# Contact information

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